



**Archdiocese of Birmingham**  
**Our Lady of Grace Catholic Academy**  
**Principal: Mrs S Rathbone, BA (Hons) NPQH**  
Woodland Street, Biddulph, Stoke - on - Trent, Staffordshire, ST8 6LW  
Tel: 01782 512644  
E-mail: [office@olognewman.co.uk](mailto:office@olognewman.co.uk)  
Website: <http://www.ourladyofgraceacademy.co.uk>

Monday 16th September 2024

**Coffee Afternoon - Thursday 3rd October**

Dear Parents/Carers,

Are you interested in volunteering? Do you already volunteer?

Here at Our Lady of Grace, we like to offer as many extended opportunities as we possibly can, and sometimes, we rely on parents as volunteers to ensure that events can safely go ahead.

Volunteering may include...

- Supporting trips and visits
- Supporting in school events
- Listening to children read
- Supporting any after school clubs (we know lots of our parents have many talents!)

On Thursday 3rd October at 2:30pm we will be holding a coffee afternoon. This is an opportunity to find out a little bit more about volunteering at our school. If you are interested in volunteering, whether new to volunteering or have volunteered before, please come along to find out how you can support the children in our school.

In order to volunteer you need to be informed of our safeguarding procedures and policies. This meeting will also address the importance of safeguarding and ways in which we keep the children safe.

Please complete the reply form on Scopay at your earliest convenience.  
Thank you for your continued support.

Mrs Davis  
Head of School

If you require this information in any other format, please contact the school office.

