



**Archdiocese of Birmingham**  
**Our Lady of Grace Catholic Academy**  
**Principal: Mrs S Rathbone, BA (Hons) NPQH**  
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Thursday 21<sup>st</sup> March 2024

Dear Parents/Carers,

**Foundation Stage Staffing update**

In the summer term, Mrs Hall will join the Foundation Stage staff team in her new role as Early Years Practitioner. I know you will join me in welcoming Mrs Hall into her new role.

We will also welcome Mrs Clewes, who has been working across both Our Lady of Grace and St Mary's for a number of years. Mrs Clewes is very experienced teacher who has a wealth of teaching experience within the Foundation Stage. Mrs Clewes will be working in the Foundation Stage, along side Mrs Pedley, in the first half of the summer term for a few days a week in preparation to assume the role of class teacher when Mrs Pedley begins her maternity leave, up until the end of the summer term. Arrangements for September will be confirmed before May half term.

Should you have any questions at all about anything regarding staffing, provisions, your child's progress or any other matter, we have an open-door policy and will always welcome any discussions.

Thank you for your continued support and patience.

Mrs Rathbone  
Principal

