



**Archdiocese of Birmingham**  
**Our Lady of Grace Catholic Academy**  
**Principal: Mrs S Rathbone, BA (Hons) NPQH**  
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Wednesday 13<sup>th</sup> March 2024

Dear Parents/Carers,

### **MIS Update**

We are informing you of an upcoming change to the system we use to store the data for you, your child and any additional contacts (MIS). Over the Easter break we will be moving from SIMS to our new MIS, Arbor.

Having used SIMS across the Collegiate for a number of years, we have found that there have been significant advances across this sector and therefore, following rigorous research and tender, have secured a contract with a supplier who can keep our operations in line with these.

### **What does this mean for me?**

Please be assured that movement of all data will be completed via secure transfer and, once the transfer is complete, continue to be held in accordance with our Privacy Notice.

As a parent you may not notice much change from this move, but systems that our MIS interacts with may be impacted in the short-term following our return in the Summer term i.e., Scopay, Parent Gateway and Schoolcloud etc.

Every effort will be made to keep any disruption to a minimum.

### **Do I need to do anything?**

If you have any details that you need to update regarding your child or any of your contacts, please try to do this by the end of this week.

Whilst a large amount of training will have taken place before the Easter holidays, I thank you in advance for your patience as myself and other staff members familiarise ourselves with Arbor.

If you have any questions regarding this matter, please do not hesitate to contact me in the school office.

Yours sincerely  
Mrs McGough  
Academy Office Manager

